

Birth, Death and Marriage Certificates

OVERVIEW

The Town Clerk serves as the Town Registrar of Vital Records and Statistics. The Clerk accepts for filing and maintains the records of all births, marriages and deaths that occur in Halifax and death certificates of those residents of Halifax whose death occurred elsewhere in Massachusetts.

The Clerk is authorized to issue certified copies of all vital records in custody, as well as to execute adoption and amendment depositions regarding records originating in the Town, in accordance with State Law and compliance with the Department of Vital Records and Statistics procedures.

BIRTHS

Birth records of those children whose parents resided in Halifax at the time of the child's birth, as well as those children who were physically born in the Town, will be on file with this office.

MARRIAGES

Marriage records of couples who filed their marriage intentions in Halifax will be on file in this office. It has been the experience of this office that many couples wish to have a certified copy of their marriage certificate to keep with their other important personal documents, as well as to have on hand to show as proof of the marriage when needed. Many couples require one or more certified copies for insurance purposes, health insurance policies, Social Security benefits, pension benefits, Veteran's benefits, as well as for documentation for a name change with the Registry of Motor Vehicles, Social Security, credit accounts, bank accounts, etc.

DEATHS

Death certificates are maintained in this office for those persons who physically died in Halifax, or for those persons who died elsewhere in Massachusetts and whose legal residence at the time of their death is listed on their death certificate as Halifax.

CERTIFIED COPIES

Certified copies at a cost of \$5.00 each, of all the above vital records can be obtained from this office.

To obtain a certified copy of a record by mail, please provide a check made payable to the "Town of Halifax" in the amount of \$5.00 for each copy requested, together with a self-addressed, stamped envelope and send your request to:

Town Clerk's Office
499 Plymouth Street
Halifax, MA 02338

The following information is required for each record:

<u>BIRTH CERTIFICATE</u>	<u>MARRIAGE CERTIFICATE</u>	<u>DEATH CERTIFICATE</u>
• Child's Name	• Name of Party A	• Name of Deceased
• Date of Birth	• Name of Party B	• Date of Death
• Name of Mother	• Date of Marriage	• Place of Death
• Name of Father	• Place of Marriage	